



The Borough of Newtown Historic Architectural Review Board

CERTIFICATE OF APPROPRIATENESS (COA) APPLICATION

Please type or print legibly with ink. Shaded area to be completed by Borough staff.

Property Address:

Application #	
Submission date	
HARB meeting date	

Owner Information:

Name: _____ Daytime Phone: _____ Evening Phone: _____

Address: _____ Zip Code: _____

Email Address: _____

Applicant Information (if different):

Name: _____ Daytime Phone: _____ Evening Phone: _____

Address: _____ Zip Code: _____

Email Address: _____

Property Information:

Name of Business (if applicable): _____

Current Use: _____ Proposed Use: _____

Zoning classification of property if change in use: _____ TMP#: _____

Project Description (check all that apply)

<input type="checkbox"/>	Adaptive reuse	<input type="checkbox"/>	Addition	<input type="checkbox"/>	Alteration	<input type="checkbox"/>	Demolition	<input type="checkbox"/>	New construction											
<input type="checkbox"/>	Repair (not in kind)	<input type="checkbox"/>	Replace (not in kind)	<input type="checkbox"/>	Other (identify)															
Architectural Features	Masonry, Brickwork	Siding	Trim	Roof	Dormer, cupola	Chimney	Gutter, Downspout	Eave, Cornice, Soffit	Window, Screen, Storm, Shutter	Door, Screen, Storm	Porch, Deck, Stoop, Stairs	Porch Roof	Porch or Deck Column or Post	Porch, Deck Railing or Baluster	Storefront	Sign	Awning	Fence, Wall, Gate	Lighting Fixtures, Hardware	Other Structure
Repair																				
Replace																				

Detailed description of all exterior work at the building and project site *(see checklist for required information)*:

Proposed Start Date: _____

Please include all requested information. Work may not begin prior to receipt of a signed Certificate of Appropriateness and all required permits.

Preservation of Historic Character:

What steps will be taken to preserve the building's historic character and that of the surrounding area?

Other information the HARB should consider when reviewing this application:

PROPERTY OWNER CERTIFICATION

_____	_____
(Print name above)	(Print name above)
_____	_____
(Sign name above)	(Sign name above)
_____	_____
(Date)	(Date)

APPLICANT CERTIFICATION, if not Owner

_____	_____
(Print name above)	(Print name above)
_____	_____
(Sign name above)	(Sign name above)
_____	_____
(Date)	(Date)